



January 2020 Monthly Minutes

North Star Shooting Sports Club Board of Directors Meeting January 20, 2020

Present: Brian Griffith, Chairperson, Mark Bovee (via I-pad), Pat Idstrom, Bill O'Neill, Carl Berg, Dan Horazuk, Dawn Horazuk

Members present: Rita Bovee (via I-pad), recording secretary, Alan Colliander

The meeting was called to order at 6:42 pm by Brian Griffith with the pledge of allegiance.

Secretary's report: The secretary's report was distributed to each board member after the last meeting. Motion to approve the minutes made by Carl, seconded by Pat. Motion passed.

Treasurer's Report: The treasurer's report was not available and was not discussed. Carl said he'd re-send it in the next day or so.

As we consider our current financial situation it was suggested that it would be helpful if our accountants, Pederson, Smith, Roehl & Co, PA, could provide the Board a summary of financial records, profit and loss by month, for the last three years, 2017, 2018 & 2019. As part of that, it would be helpful if they could show, by month, income, labor expenses, utility expenses, etc. so we can see where the club's money is being spent as we consider changes to our spending commitments, operating procedures, and hours and days that we are open, to help the club operate in the black in 2020.

Range Report: There is no report; the range is closed until about April 1, 2020.

Old Business: (per agenda)

1. **Reassess NSSC Contribution to WHAN Trap Team** – Mark gave an overview of the information he learned from the visit to the repair facility in Marshall, MN. Nate Peterson, Shooters Sporting Clays, gave a figure of his cost at \$6.00 per round as it related to the trap team he sponsors. When asked by Mark Bovee, our previous Manager, Richard Boston stated that over 90% of his time in March, April & early May was supporting the Wolves Trap Team. If we give the team 500 rounds at \$6.00 per round, that comes to \$3,000.00, plus any staff time. Carl pointed out that the club did multiple capital improvements over the past 3 years (rifle and pistol range improvements per DNR grant, boundary survey and required signs, plus septic repairs and attorney fees relating to easement request by Hal Solem/Steve Baker- attorney). All together between \$22,000 – \$26,000. Also discussed was the fact that all expenses are up – utilities, insurance, unemployment.

A suggestion was made that the board should determine the labor and other associated costs attributed to supporting the trap team and we set a dollar amount that the NSSC can afford, and when that amount is reached the booster club picks up the balance. There was no motion made on that discussion. We did not have any financial information to assess what the total labor and other associated costs might be in March, April and May for 2017, 2018, and 2019. Mark made note that the NSSC committed to reassessing our financial contribution in 2017 to the WHAN Trap Team, and that assessment has never been completed. Carl made a motion that we provide



the WHAN Trap Team with 500 free rounds, and charge \$6.00 per round thereafter. Dan seconded the motion. All present at the table voted for Carl's motion, except Mark, who asked for further discussion prior to the vote per proper parliamentary procedure. A friendly amendment was made to evaluate all of the costs of supporting the trap team on an ongoing monthly basis. The vote to approve was completed including the amendment.

Also discussed was the liability issue, if no NSSC employee was present during trap team practices. It was agreed that an employee must be present on site for each of these practice sessions. Pat stated he would take care of turning on pumps (if we have flooding again) and trap house heaters to assure safe operation of the traps during team practices. Pat also stated that he would take care of snow removal, clearing the snow from the trap fields at the beginning of the season. April 2nd, 3rd or 4th is when practice begins, about 2 weeks before the league starts. Pat has a team of 30 youth for the 2020 season.

2. **Policy on deposits for shooting** – Pat said he would email a copy of the policy he put together to each of the board members.

3. **Interview committee** – No progress on this. Pat will contact Israel Moe to see if he has anyone potentially interested in a part time position in the people that stay at one of his facilities. Brian will find that list of 3 suggested people that were given to him at the last meeting. Interviews need to be completed as soon as possible. Pat heard back from Israel Moe that he will in fact approach some of his clients about the positions.

4. **2020 calendar** – who is keeping this information up to date? At this point, no one is responsible for this. Question also asked – where do the emails go? If a member or outside party sends an email, who responds? Rita will look at the club phone and see if there are any messages. Alan will check with Paul Bunyan Communications to see if they have any information about the website info@nssclub.org and where those messages go.

5. **Spring Banquet**. Brian met with Dan and Dawn recently about the banquet. Brian will check with the chairs of the cooking team tomorrow (1/21/20) to confirm the cooking team. Typically the cooking team does the grocery shopping and submits the bills for reimbursement.

New Business:

1. **2020 Budget with Profit/Loss Statement** - Bill will get the contact information for another target distributor (Gamiel(?) – in Indiana), and get that information to Brian. Dan will check with his brother who does over the road transportation and get a quote from him for delivery. Brian will check on target prices and report back to the board. Targets will not be ordered until June, after the banquet so we can pay for them.

2. **Transition to email of newsletters** – There was discussion about the status of the current membership email lists. The current registration forms do not emphasize that the email address is required for 2020 registrations. Rita will update the registration forms and send to Dawn who will make sure they end up on the club computer.

3. **Cost of Annual Membership and Keys** – Additional discussion related to the cost of the keys sold with memberships. There are 250 keys already produced and are at Leech Lake Lumber right now. Bill made a motion to increase the cost of the keys to \$20.00, Dan seconded the motion. More discussion, followed by a vote. Bill and Dan voted yes, the rest of the board voted no. Motion did not pass. After more discussion Pat made the motion that the cost for



membership remain at \$60.00 annually (Jan. 1 – Dec. 31 each calendar year), and a key to the front gate will be \$15.00. Mark seconded the motion. Motion passed unanimously.

Additionally, it was discussed that if a membership and key are purchased on October 1 or after, that membership is good for the remaining months of current year, plus the entire next year. This is addressing club use by deer hunters who use the November rifle sight-in opportunities prior to the firearm deer hunting season. Pat made the motion that any membership and key purchased on October 1 or after, is good to the end of the second calendar year. Dan seconded the motion. Brian, Bill, Dan, Dawn, Pat and Mark voted for the motion, Carl voted against. Motion passed.

4. **Lifetime Keys** – Discussion about the Lifetime keys. It was agreed that each Lifetime member will get a new key every year with the documentation that they are the lifetime member. The key is to be used only by the Lifetime member, spouse, and qualifying children (up to age 18). These keys will only be distributed at the club and be able to be checked against the membership list. Also discussed was the fact that the current lock that was provided is able to be opened by the member key as well as the lifetime key. Since there is some abuse suspected with the lifetime keys, Bill made the motion that the gate lock be replaced so that only the current key works. Dawn seconded the motion. Motion passed. With the discussion about nonmembers coming in with members after hours, it was discussed and agreed upon to have a box provided with a slot for an envelope for nonmembers to put their \$10.00 in for their range use. Carl will talk to Jerry Wilkening about building a metal box for that purpose. The box needs to be located in an easy to see and access location on the main building.

5. **Facebook Page** – apparently anyone can go to our Facebook page and make changes on it. Dawn will follow through with updating the page and changing the administration control so only authorized personnel can make changes. Dawn will take over the Facebook page administration and updates.

6. **Range Safety Day for the Youth** – Discussion about the need for a second Range Safety Day. The original idea of having George Arts, who had previously served as Lead Instructor for Youth Firearm Safety Training, coordinate the second day, will not work – George is not available. We need to find someone else who would be willing to take the over. Dan will talk to his contacts from the Mn Deer Hunters Association.

Carl made a motion to adjourn, Dan seconded. Meeting adjourned at 8:47 PM.

Respectfully submitted,

Rita Bovee, recording secretary