



November 2019 Monthly Minutes

North Star Shooting Sports Club Board of Directors Meeting November 18, 2019

Present: Brian Griffith, Chairperson, Mark Bovee, Alan Colliander, Pat Idstrom, Bill O'Neill

Absent: Nik Opsal, Carl Berg

Members present: Rita Bovee, recording secretary, Dan Horazuk, Dawn Horazuk

The meeting was called to order with the Pledge of Allegiance at 6:31 pm.

Secretary's report: The secretary's report was distributed to each board member after the last meeting. Rita reported that she neglected to inform the board that the two pair of trauma sheers (sharp scissors) were delivered to the club and were donated by Christy Johnson, a medic with North Memorial Ambulance Services. They were given to us by her, not the ambulance service. Thanks to Christy for this important donation. Rita also reported that the AED has not been registered yet since some of the information needed will need to come from Sanford Foundation or the Sanford Emergency Services. She is waiting to hear back from our contact at Sanford. Motion to approve the minutes made by Pat, seconded by Alan. Motion passed.

Treasurer's Report: Carl provided the board the treasures report. There was discussion about expenditures, specifically the need for changes in staffing for next season, the need for more volunteers, and to have some of this information available in a newsletter. Included were: increase the hours during the week days, maybe change the opening noon to 3:00 pm one day of the week, consider a "moonlight shoot", back off the hours open in the fall. In the absence of Carl to answer some of the questions related to the treasurer's report, Bill motioned that the approval be tabled, Alan seconded. Motion passed.

Range Report: Bill O'Neill provided the range report given to him the last day the club was open by Richard.

1. Discussion about staffing for next season. Discussion included one or two people who would make good manager material. Pat said he would follow up with one in particular.
2. Discussion about the need for 250 sticky labels for the existing brochures that have the incorrect phone number printed. Alan agreed to contact the printer for those labels. We need only 250 of them for the brochures that are left. Alan and Rita will follow up with this.
3. Alan made the motion for the price of the keys to return to the \$10.00 per key price as they were last year. Bill seconded the motion. Motion passed.
4. Discussion about making the lifetime keys exactly the same as the general membership key. Any lifetime member can provide their membership card each spring and be given a current key free of charge. This discussion was tabled to wait for Carl and his input on the matter.
5. Discussion about the need for someone to be a volunteer coordinator. Richard has kept a list of those who are willing to volunteer for short projects, but no one has ever contacted them. Rita will scan the range report from Richard with that list of volunteers from 8/10/19 and email it to everyone so they have a current copy for the next meeting.



6. Discussion of November sight-in protocols, and the lack of any advertising for this. Included in the discussion was that we needed to provide the information about the policy and processes for the sight in times in the newsletter, our website and Facebook, and possibly newspapers. There is a strict 2-gun limit if there are shooters waiting. Suggested was to update our Facebook page. We need to get the administrator information to do this from Ed Harapat. One of the proposed new board members (Dan and Dawn Horazuk) is willing to take this on. Mark made a motion to accept the range report, Bill seconded. Motion passed.

Old Business: (per agenda)

1. Discussion of signage. Mark brought additional copies of the proposed signs and cost information received today from Lynn Mineer. Discussion to hold the vote until Carl is available to confirm we have enough funds to do this.
2. Discussion about taking the three identified traps from sporting clays course to the Marshall business that can do assessment and repairs. Arrangements have been made to deliver them to Marshall on Thursday, December 5th, 2019. There is no charge for this evaluation. There is a new motor in the storage building for one of the machines that was ordered this past summer by Paul Blegen but was not installed. Alan made the motion to approve the three traps to be delivered and evaluated, Bill seconded. Motion passed.
3. Policy on deposits and cancellations – no report, Pat had to leave the meeting early.
4. Winter shooting hours was discussed. With very few shooters the past winter it was open it was felt that there isn't enough money made to make it financially feasible to have the club open. Mark made the motion to not open the club until auto/truck access can be accommodated, approximately 4/1/20; Bill seconded. Motion passed. The gate lock will not be changed until 4/1/20.
5. Annual meeting notices have been sent out by Hummingbird Press. At the annual meeting the new board members will be given binders with past minutes, financials and by-laws.
6. Boundary signs installations were completed on the northerly east/west border by Brian, Mark and Rita.

New Business:

1. Spring banquet was discussed. Among the discussion were the topics of having a check list of tasks to be completed and by who, the food crew needs to be confirmed, the auctioneer/master of ceremonies, etc. Mark will send out a template that he has to all of the board members for their input and changes.
2. A search and interview committee for new employees and manger was agreed upon. They will be Mark, Bill and Pat. This groups needs to meet with the proposed candidates so staffing can be in place well before the club opens for the season.
3. 2020 calendar discussed – Richards tentative calendar reviewed with some additions to it suggested. Scholarship applications need to be received by March 1, 2020, scholarships awarded by the end of April 2020. Notification of the scholarships being available to family of members needs to be communicated. Suggestions included it being announced at the annual meeting, as well as put in the first quarter newsletter. Another addition to the calendar needs to be a volunteer work day with projects already lined up to be completed (like painting/staining the club house).
4. Discussion of hours for 2020 – we need to consider a change in the hours that we are open to accommodate the members that are working. Bill suggested that we each come up with ideas for hours to be open and bring them to the December meeting. Also discussed was the need for a



second youth safety day for the youth who need to meet that requirement to complete their gun safely training. Mark will follow up to get more information about this possibility.

5. Buildings and grounds work all on hold until next spring/ summer. It is too early to get bids for the class 5, and until the ground is workable nothing can be done.

5e. Main building maintenance that needs to be completed next year: replace the exterior doors and screen door; stain the exterior of the building; replace the men's toilet. All good projects for the volunteer work day.

6. Source book deadline is approaching rapidly. We need to update the ad with the correct phone number, remove 3D archery, and to check the hours on our website. Alan made the motion to approve the changes and submit the ad to the Pilot; Mark seconded. Motion passed.

7. Included in many of the discussions this evening was the point that we need to clarify our mission statement. What do we stand for, what do we support? Everyone should come to our next meeting with thoughts on a mission statement that defines who we are and what we do.

Mark made the motion to adjourn; Bill seconded. Adjourned at 8:00 pm.

Respectfully submitted,

Rita Bovee, recording secretary